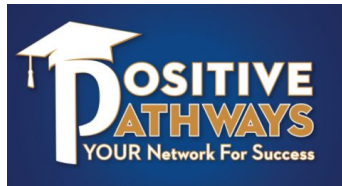




December Deliverables for Positive Pathways

1. [Technical assistance report](#)
2. [Conference Planning Report](#)
3. [Recruitment report](#)
4. [Quarterly reconciliation report](#)



Positive Pathways Program (Contract # L J 970-002)
Technical Assistance Report
December 1-31, 2021
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Item	Date	Name of Person/ Entity	Role	School/Agency	City	Type of Interaction	Service Requested / Provided
1	12/08/2021	Marcel Rivas	Director of Youth Services and Adoption Operations	Citrus Family Care Network	Miami	Email / Phone	Discussed potential of having a community wide event to highlight PPP.
2	12/08/2021	Lesly Vega	Director of Community Relations	Citrus Family Care Network	Miami	Email / Phone	Discussed potential of having a community wide event to highlight PPP.
3	12/09/2021	Denise Bierman Sasian	President	South Florida Foster Parent Assc.	South Miami	In person	Helped her off load foster care related book for Redefining Normal
4	12/13/2021	Ada Dieguez	Independent Living Worker	Brevard Family Partnership	Melbourne	Email / Phone	Spoke with her about the tuition waiver for Brevard student
5	12/13/2021	Various PPP Members	Foster Care Liaisons	(FCF, UF, DSC, FGCU, FAMU, FSCJ, etc.)	Statewide	Email	Provided survey for them on homelessness for their use with students.
6	12/14/2021	Pam Bress	Executive Director	Ready for Life Brevard	Melbourne	Text	Brevard 16 y/o, reached out to Ada
7	12/14/2021	Dan Daniel	Assistant Dean	FGCU	Ft. Myers	Email	Provided update on when AOK Scholars would accept applications again.
8	12/15/2021	Aquila Johnson	Student	FAMU	Tallahassee	Text / Phone	help with AOK funding, food and connected her to Varzi and Pat B.
9	12/15/2021	Varzi Jean Baptiste	AOK College Coach	Educate Tomorrow	Miami	Phone	Spoke with her to obtain funds for Aquila
10	12/13/2021	Pat Blackmon	Mentor	Herself	Tallahassee	Phone / Text	Re connected her to Aquila J. of FAMU to support to the youth.
11	12/16/2021	Pam Bress	Executive Director	Ready for Life Brevard	Melbourne	Text / Phone	Discussed student who needs waiver letter to apply to Valencia.
12	12/15/2021	Devin Floyd	Director, Housing	Educate Tomorrow	Miami	Conference call	Connected him to AVP Spell at FAMU about a student.
13	12/15/2021	Bomani Spell	Associate VP, Student Affairs	FAMU	Tallahassee	Conference call	Introduced Positive Pathways and discussed Aquila Johnson
14	12/16/2021	Justin Black	Foster Care Advocate	Redefining Normal	Michigan	In person	Provided logistic support to their visit to Miami to support book.
15	12/20/2021	Keri Flynn	IL Supervisor	Embrace Families	Orlando	Text / Phone	Discussion about Valencia student services.
16	12/21/2021	Isabella Holman	Student	Valencia College	Orlando	Emails / Phone	Calls related to her wanting to enter college before 18.
17	12/21/2021	Pam Bress	Executive Director	Ready for Life Brevard	Melbourne	Text / Phone	Helped secure DCF letter for Isabella Holman, Valencia student.
18	12/25/2021	Nick Pennington	Legislative Assistant	US Rep. Langevin	Wash, DC	Text / Phone	Discussion about Federal legislation

Submitted by: Dr. Steve J. Rios, Senior Director, Positive Pathways Program (1/18/2021) (Submitted after holiday weekend that included 1/15/2022.

Approved by: Brett McNaught, CEO, Educate Tomorrow.

**Positive Pathways Program (Contract # L J 970-002)
Conference Planning Report
December 1-31, 2021
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Item	Activity
1	Invited Marquina Butts to be a part of the Conference planning committee - She agreed.
2	Spoke with Kathy McDonald of FCAN about being a part of the planning committee. She agreed.
3	Discussed potential of co locating with FCAN and potential types of events with Educate Tomorrow CEO Brett McNaught.
4	Discussed potential of co locating with FCAN and viability of a conference (i.e., COVID, In person, technology) with event consultant / tech person.
5	Invited Dan Hoover, Asst Dean and Director of Student Care Services at Florida Gulf Coast University, to be a member of the conference planning committee. He accepted.
6	Conducted research related to potential speakers (i.e., Amy Dworksky of Chapin Hall, Nate Okpick of University of Connecticut.
7	Spoke with Angelique Day of the University of Washington to discuss possibility of her participation in the conference.
8	Emailed Calvin Martin, Statewide Program Director with Guardian ad Litem, to request his participation on the planning committee. He agreed.
9	Contacted Dr. Amy Rubinson, Chief Program Office at Educate Tomorrow, to request her participation as a member of the planning committee.
10	Developed list of potential topics for the conference (i.e., housing insecurity, working with guidance counselors, highly effective campus-based programs, grief and loss).
11	Emailed AOK Scholars to begin process of obtaining sponsorship for food.
12	Invited Calvin Martin, Statewide Program Director of Guardian ad Litem, to be on the PPP 2022 conference planning committee. He agreed.
13	Met with John Lopez, videographer, about developing a new video to be used for onboarding and the PPP conference.
14	Spoke with Amanda Kozier, President of Amani design, about obtaining the documents and files related to the PPP work done by J. Lopez when he worked for her so we can develop new materials.
15	Analyze survey results and developed survey that will be shared during the research segment of the 2022 conference (homelessness).
16	Researched Journal of Emerging Adults and Community College Journal for ideas for topics for the conference (i.e., Emotional Distancing, Innovative Ways to Meet Transportation Needs of College Students)

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Positive Pathways Program (Contract # L J 970-002)
Recruitment Report
December 1-31, 2021
Page 1 of 1

Item	Name	Last Name	Email	Position	Organization	City	Status
1	Carlos Andres	Villacis	carlosandres@bestrongintl.org		Be Strong International	Miami	Invited him to join the Network
2	Bomani	Spell	bomani.spell@famu.edu	Associate Vice President, Student Affairs	FAMU	Tallahassee	Invited him to join the Network
3	Adriana	Pavicic	apavicic@floridacollegeaccess.org	Community Engagement Coordinator	Florida College Access Network	Tampa	Invited him to join the Network
4	Antoneia	Roe	antoneia.roe@famu.edu	A Vice President, Student Affairs, Special Programs	FAMU	Tallahassee	Invited him to join the Network
5	Ezra	Carias	eZRacarias@bestrongintl.org	Parent Facilitator	Be Strong International	Miami	Invited him to join the Network
6	Eric	Spence	kamau.spence@gmail.com	N/A	N/A	Lauderdale Lakes	Joined network via Pathways "Join Here" button. Will follow up to ensure onboarding took / will take place.
7	Esther	Jacobo	ejacobo@citrusfcn.com	Citrus Family Care Network Director	Citrus FCN	Miami	
8	Svetlana	Shpiegel	shpiegels@montclair.edu	Associate Professor	Montclair State University	Montclair	
9	Beth	Israel	israelb@floridacareercollege.edu	Professional Admissions Representative	Florida Career College	Boynton Beach	
10	Steve	Potts	stevepotts@comcast.net	Volunteer	Self	Ocoee	
11	Misty	Miotto	info@HeartGalleryCFL.org	Founder, Director of Heart Gallery of Central Florida	Heart Gallery of CFL	Saint Cloud	
12	Patricia	Edgecomb	patricia.edgecomb@polk-fl.net	School Counselor	Polk Virtual School	Mulberry	
13	Christina	Pérez	cperez41@aol.com	Dr	USC	miami	
14	Audrey	White	Audreywhite25@gmail.com	Director	Career Options Made Simple	Saint Augustine	
15	Nadene	Reynolds	igo@ufl.edu	Assistant Dean and Director of Care	University of Florida Dean of Students Office	Gainesville	
16	Donna	Thompson	dthomps5@broward.edu	Student Success Advocate	Broward College	Davie	
17	Jeff	Snell	jeff.t.snell@gmail.com	Advisor	UW Madison	Madison	
18	Krissa	Ericson	krissa.ericson@browardschools.co	Supervisor, Foster Care office	School Board of Broward County	Fort Lauderdale	
19	Litty	Summers	litty.summers@cckids.net	Extended Foster Care Specialist	Community Connected for Kids	Port St. Lucie	

Submitted by: Dr. Steve J. Rios, Senior Director, Positive Pathways Program (1/18/2021) (Submitted after holiday weekend that included 1/15/2022.

Approved by: Brett McNaught, CEO, Educate Tomorrow.

Educate Tomorrow - FY 2021-22 Budget Line Item		\$ Amount of Line Item	1st Quarter Expenses	2nd Quarter Expenses	3rd Quarter Expenses	4th Quarter Expenses	YTD Expenses FY 22	Remaining Balance	% Remaining Balance
A.	Personnel								
	Program Supervisor	\$1,400.00	\$700.00	\$700.00			\$1,400.00	\$0.00	0%
	Senior Director	\$32,947.20	\$16,464.00	\$16,464.00			\$32,928.00	\$19.20	0%
	Program Assistant	\$12,065.91	\$6,032.95	\$6,032.95			\$12,065.90	\$0.01	0%
	Total	\$46,413.11					\$46,393.90	\$19.20	0%
B.	Fringe Benefits								
	CEO of Educate Tomorrow (Program Supervisor) (100%)								
	Payroll Tax (Legally Mandated) is 7.65% of Gross Salary	\$107.10	\$53.55	\$53.55			\$107.10	\$0.00	0%
	Worker's Compensation – 1.60% of Gross Salary	\$17.92	\$8.96	\$8.96					
	Senior Director Positive Pathways Network (100%)								
	Payroll Tax (Legally Mandated) is 7.65% of Gross Salary	\$2,520.47	\$1,260.23	\$630.12			\$1,890.35	\$630.12	25%
	Worker's Compensation – 1.60% of Gross Salary	\$12.78	\$6.39	\$3.20			\$9.59	\$3.20	25%
	Program Assistant (100%)								
	Payroll Tax (Legally Mandated) is 7.65% of Gross Salary	\$923.04	\$461.52	\$230.76			\$692.28	\$230.76	25%
	Worker's Compensation – 1.60% of Gross Salary	\$5.59	\$2.80	\$1.40			\$4.19	\$1.40	25%
	Total Fringe Benefits Expense	\$3,586.90					\$2,703.51	\$865.47	24%
E.	Staff Travel & Training								
	Operation mileage 3000 miles at .44 per mile						\$0.00	\$0.00	
	(\$99 per hotel, \$42 per diem x 5) (Based on historical costs and distance calculations)	\$0.00					\$0.00	\$0.00	0%
	Total Staff Travel & Training Expense	\$0.00					\$0.00	\$0.00	0%
G.	Office Expense								
	1. Utilities	\$0.00					\$0.00	\$0.00	0%
	2. Telephone	\$0.00					\$0.00	\$0.00	0%
	3. Postage/Shipping	\$0.00					\$0.00	\$0.00	0%
	4. Copies/Printing (\$25 per event x 60 events)	\$0.00					\$0.00	\$0.00	0%
	5. Office Supplies (\$30 a month x 2)	\$0.00					\$0.00	\$0.00	0%
	Total Office Expense	\$0.00					\$0.00	\$0.00	0%
J.	Insurance								
	Liability-- Total for agency \$9,000	\$0.00					\$0.00	\$0.00	
	Insurance is based on the ratios of Full Time Equivalent (FTE) in Educate Tomorrow as compared to total agency FTE's at 3.2%								
	Total Insurance	\$0.00					\$0.00	\$0.00	
K.	Advertising/Outreach								
	Develop and print 500 Network brochures (.75 each to print + \$300 for design services)	\$0.00					\$0.00	\$0.00	0%
	Total Advertising/Outreach	\$0.00					\$0.00	\$0.00	0%
M.	Education Training Programs								
	Training Programs to educate professionals, volunteers and others on post-secondary education-related IL services								
	Symposium Expenses (Besides Staff Time)								
	Keynote speaker (\$325 for speaking fee)	\$0.00					\$0.00	\$0.00	
	10 student scholarships to support attendance @ \$175 each	\$0.00					\$0.00	\$0.00	0%
	Room rental (Conference hall and 2 break out rooms @ 750 per day x 2 days)	\$0.00					\$0.00	\$0.00	0%
	Event software (Whova) to decrease costs of paperwork and promote network members'	\$0.00					\$0.00	\$0.00	0%

	Total Education Training Programs	\$0.00					\$0.00	\$0.00	0%
N.	Consultants								
	For curriculum development, technical services, video-taping and editing, etc. - 40 * 100 hours)	\$0.00					\$0.00	\$0.00	0%
	Consulting services (During planning sessions) (50 hours x \$50 per hour)								
	Total Consultants	\$0.00					\$0.00	\$0.00	0%
J.	Financial Audit	\$0.00					\$0.00	\$0.00	0%
	Subtotal		\$24,990.40	\$24,124.93	\$0.00	\$0.00	\$49,097.41		
K.	Indirect Cost % Total Direct Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!
	Administrative and support fees i.e. human resources, bookkeeping & accounting at 10%								
	Total	\$50,000.00	\$24,990.40	\$24,124.93	\$0.00	\$0.00	\$49,097.41	\$884.67	2%
	Amount Requested		\$21,924.99	\$19,424.99			Total Requested	\$41,349.98	
	Actual Expenditures		\$24,990.40	\$24,124.93	\$0.00	\$0.00	Total Actual Exp.	\$49,115.33	
	Total		(\$3,065.41)	(\$4,699.94)	\$0.00	\$0.00	Surplus/Deficit	(\$7,765.35)	

I hereby certify that the budget submitted is a good faith estimate of the cost of providing the proposed services.

Signature